

## YARRA PRIMARY SCHOOL

### STAFF DRESS CODE POLICY



#### Help for non-English speakers

If you need help to understand the information in this policy please contact Administration 03 94283286

### PURPOSE

The purpose of this policy is to enhance the safety of all staff, and to strengthen a sense of professionalism and pride through the development of a shared understanding of a staff dress code. It will identify staff as key people within the school community and portray a united staff team. The Staff Dress Code should complement the Occupation Health and Safety and Sunsmart policies.

### POLICY

To maintain a sense of professionalism and pride for all staff through the development of a shared understanding of a dress code.

The Staff Dress Code has been developed following a process of staff consultation to develop a common understanding of dress code expectations.

- All staff must wear clothing and footwear appropriate to their role and activity in accordance to Occupational Health and Safety requirements. Proper footwear is essential to minimise the risk of a slip, trip or fall.
- Thongs are not considered appropriate footwear, and are an occupational risk. NB for the purpose of this policy, thongs are considered to be a form of footwear which has a strap between the toes and is backless.
- Clothing should represent a professional image both for the school and be reflective of the educational role of the staff member. While interpretation of dress standards is a personal issue, it is recommended that staff do not wear revealing clothes (e.g. low cut tops, short skirts, low cut pants or brief shorts) ripped clothing, clothing depicting contentious words and/or graphics. Shoe string or strapless tops and clothes where the midriff is clearly in view are not considered appropriate clothing.
- Staff should wear sports shoes when taking PE/Sports classes and are advised to wear protective footwear for activities such as gardening. Staff may need to be aware of, and respond to, other potential Occupational Health and Safety risks such as 'catching risks' of large earrings, long necklaces and lanyards.
- All staff must wear an appropriate broad brimmed (6cm brim) hat outdoors from the beginning of August to the end of April. This will include yard duty, excursions, physical education, sport and interschool sport. Sunscreen and protective clothing should be worn outdoors.
- All staff members are provided with, and expected to wear, official identification badges while on the school grounds, when representing the school and on school excursions.

Date of Preparation: Feb 2021

Date Endorsed by School Council: Not required/presented

Date of Next Review: Feb 2024

## STAFF DRESS CODE POLICY

- Teachers, integration aides and administration staff will be expected to read and an agreement to comply with the Staff Dress Code. CRTs, preservice teachers and other staff will be provided with a copy of the Staff Dress Code.

In addition to the minimum dress code, staff have agreed upon a non-compulsory staff uniform that consists of items such as polo and sports tops in school colours.

Concerns regarding the Staff Dress Code will be addressed through/by the Principal.

### FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide: [Sunsmart](#)
- School Policy and Advisory Guide: [Occupational Health and Safety](#)

### REVIEW CYCLE

This policy will be reviewed as part of the school's review cycle, or if DET guidelines change.

Date of Preparation: Feb 2021

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